

Name: _____ Phone: _____ (Can we text? ____)

Street Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

The following are the rules and regulations for the operation of Funky Finds consignment:

- 1. **Sales:** Funky Finds charges a 50% commission on the sale of your goods. Items are priced by Funky Finds owners/management, and prices reflect the Des Moines market. Items may be discounted once they have been on the sales floor for a designated amount of time.
- 2. **Merchandise:** Funky Finds only sells items from the 1940s–1980s. We do not sell broken or inferior merchandise. Items you bring in must be free of flaws. Your good must be clean and floor-ready. *Occasional accidents have been known to happen on the sales floor, and Funky Finds is not responsible for any damage to your item(s) while in our possession.*
- 3. **Drop-offs:** Consignment appointments are required and can be made by calling 515-777-0667. You may bring up to 35 items per appointment. We do not usually inventory items, so it is your responsibility to do so if you wish.
- 4. **Pick-ups:** Beginning in 2023, items are held for a term length of six (6) months. It is the responsibility of the consignor to monitor the length of the item(s) term. Funky Finds can request you pick up your items at any time. If we ask you to remove your items, they must be picked up before an agreed upon date or you agree they may be donated.
- 5. **Payouts:** Checks will be written on a monthly basis for amounts of \$25.00 or greater. Amounts under \$25.00 will continue to roll over, or you can come in to receive a cash payment. You can call us to inquire about your account balance during business hours, and you can stop in to pick up your check once per month. At any time, you can use your balance as store credit towards a purchase. If you live out of town, or are otherwise physically unable to come into the shop for your payment, we will mail you a check. If you have not picked up your payment by the end of the quarter, it will be mailed to you. We deduct \$1.00 per check mailed as a fee.

Do you require accommodations to receive your payment?

- I can come into the shop to pick up my check
- Please mail my check to me (\$1.00 fee, per check, deducted from balance)

By signing below, I acknowledge I have read the above rules and regulations and accept the conditions.

X _____ **Date:** _____

OFFICE USE:

- Assign number
- Add to register
- Add to directory
- Spreadsheet
- File in binder